

Facilities Manager Part- Time

Hays | Facilities Management • Northern Suburbs Sydney NSW



Base pay

\$40,000 - \$45,000



Work type

Full time



Contract type

Permanent

Perks

PARKING

Full job description

Your new company

Working for a national service provider, this role will involve being on- site for a major client based in North Ride. The part- time Facilities Manager will work alongside the Client Property team and report directly into the National Facilities Manager.

Your new role

This part- time Facilities Manager will be responsible for ensuring programmed works and general maintenance is carried out consistent to the WHS practises. The Facilities Manager will be the first point of contact on site for all issues relating to the Building. This part time role is 5 x 4-hour days. It will also require the individual to be on call once a week which will be paid at a premium to the salary.

The major responsibilities include:

- Site Operations Management
- Vendor Management
- Plan and manage all contracts to ensure that they are professionally delivered
- Ensure there is a safe working environment at all time

What you'll need to succeed

- 3-5 years' experience in Facilities/ Property Management or a similar field

Job details



Date posted

25 Jun 2021



Expired On

25 Jun 2022



Category

Property & Real Estate



Occupation

Aged & Disability Care



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\$40,000 - \$45,000



Contract type

Permanent



Work type

Full time



Job mode

Standard business hours



Work Authorisation

**AUSTRALIAN CITIZEN /
PERMANENT RESIDENT**

- Knowledge of Vendor Management
- Strong budget management and financial analysis
- Knowledge of WHS requirements
- Strong stakeholder management

What you'll get in return

- \$40 000- \$45 000 + super
- Overtime compensation
- On-site parking

What you need to do now

If you're interested in this role, click 'apply now' to forward an up-to-date copy of your CV, or call us now.

If this job isn't quite right for you but you are looking for a new position, please contact us for a confidential discussion on your career.

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