

HIS Operations Manager - Southern Region

Healthscope • All Melbourne VIC



Not provided



Work type
Full time



Contract type
Not provided

Job details



Date posted
14 Jun 2022



Expired On
13 Aug 2022



Category
Healthcare & Medical



Occupation
Other



Base pay
Not provided



Work type
Full time



Job mode
Permanent



Industry
HEALTH CARE PROVIDERS & SERVICES



Sector
PRIVATE BUSINESS

Full job description

HIS Operations Manager - Southern Region

- **Supportive national and regional team environment**
- **Opportunity to utilise your established health information management skills**
- **Previous management or senior role experience in a private hospital setting**

Are you a Health Information Manager with exceptional leadership, people management and decision making skills looking for a senior position within a high profile National Healthcare provider? An exciting opportunity exists for a Health Information Services (HIS) Operations Manager to join our professional team.

To be successful in this position, you will need considerable experience in HIS operations having for example previously managed clinical coding teams and HIS departments.

About us:

Healthscope is a leading private provider of integrated health services in Australia. We are focused on providing exceptional services to our customers across 41 hospitals located in every state and territory. We exist to positively impact the health and wellbeing of Australian communities.

About you:

As HIS Operations Manager - VIC/TAS/SA your responsibilities will include:

- Provision of leadership and direction for Healthscope Health Information Services in VIC/TAS/SA and support development and implementation of national initiatives as required
- As part of the national team, collaborate with individual sites within the region to ensure efficient and effective HIS operational processes are

supported and process improvement and other optimisation initiatives are implemented, monitored and evaluated

- Working with senior site management, identify key drivers and enablers to ensure HIS goals, department KPIs and quality improvement activities are monitored, achieved and reported accordingly
- Building, coaching and mentoring high performing HIS staff and teams across the group and as part of the HIS Academy
- Conducting regular site visits to support the hospitals within region or nationally as required

Essential Criteria:

- Bachelor/Master's Degree in Health Information Management (or equivalent)
- Extensive knowledge of HIS operations including clinical coding, auditing, health fund revenue and casemix management
- Ability to mentor, educate and develop multi-disciplinary staff across all sites within VIC/TAS
- Understanding of private health funding models and claims review
- Strong organisational skills in planning, prioritising and managing workloads
- Excellent interpersonal and communication skills with the ability to manage stakeholder relationships

Desirable Criteria:

- Post Graduate Management qualifications
- Clinical Coding qualification

Why Healthscope?

When you join Healthscope, you become part of our **Community of Care**.

Our people are at the heart of our organisation - no matter the role, every day **our people make a difference** to the lives of our patients and their families. We work together to create positive, memorable experiences, alongside our quality care, in every moment of every day.

Healthscope opens the door to endless opportunities for our people, giving them the flexibility to work across one or multiple hospitals across our network.

We encourage the pursuit of continuous professional development and education and support our people to grow and flourish securely.

We pride ourselves on working with **talented, passionate and caring** people to ensure our patients receive the highest quality care and experience during their stay with us.

While our hospital network is vast, Healthscope is a family. We support each other, we share learnings, celebrate successes and face challenges **together**.

Applications close: 18 July 2022

To Apply: Please click on the 'Apply' button to be taken to our online application form. Please include a cover letter and your CV along with the contact details for two professional referees.